NJ TRANSIT Bus Operations

Field Salaried Bid Application

Bid Fax Number 973-863-4566

DATE SUBMITTED _____

NAME _____

EMPLOYEE NUMBER _____

DATE OF HIRE _____

PRESENT LOCATION _____

PRESENT POSITION _____

JOB BID NUMBER _____

JOB PREFERENCE (CIRCLE ONE) 1 2 3 4 5

FIELD SALARIED SENIORITY DATE IF ANY_____

Commercial Driver's License (CDL) Information:

1. Do you currently have a valid CDL? yes / no (circle one)
2. If yes to #1, does your valid CDL include the P endorsement? yes / no (circle one)
3. If no to #1, do you have a valid CDL permit with endorsements? yes / no (circle one)

_____

SIGNATURE of APPLICANT

RULES GOVERNING BIDDING

1. ONE BID PER APPLICATION. IF BIDDING ON MORE THAN ONE JOB, SEPARATE APPLICATIONS MUST BE MADE FOR EACH JOB ACCORDING TO CHOICE BUT MAY BE MAILED IN ONE ENVELOPE. INCOMPLETE OR ILLEGIBLE BIDS WILL BE REJECTED. NO RESCINDED BIDS WILL BE ACCEPTED AFTER CLOSING DATE.

2. APPLICANTS FOR VACANCIES THAT INVOLVE ROAD OR TERMINAL SUPERVISION MUST HAVE A VALID CDL WITH PROPER ENDORSEMENTS AND WILL BE REQUIRED TO WEAR FULL UNIFORM.

3. BIDDERS FOR A SAFETY SENSITIVE POSITION TRANSFERRING FROM A NON-SENSITIVE POSITION MUST PASS A DRUG AND ALCOHOL TEST.

4. INSPECTOR "A" AND "B" VACATION RELIEF JOBS WILL BE REQUIRED TO WORK OTHER LOCATIONS WHEN NO VACATION WORK EXISTS AT THEIR LOCATION.

5. BIDS MUST BE RECEIVED ON OR BEFORE 11:00 A.M. ON THE CLOSING DATE INDICATED ON THE "NOTICE OF VACANCIES." GIVE A COPY OF YOUR BID TO YOUR SUPERVISOR FOR YOUR PERSONNEL FILE.

6. WHEN AN HOURLY EMPLOYEE WHO HOLDS A LONG TERM ABSENCE ("LTA") FIELD SALARIED POSITION BIDS ON ANOTHER FIELD SALARIED POSITION OR ANOTHER FIELD SALARIED LTA POSITION, THE HOURLY EMPLOYEE WILL ONLY BE ABLE TO USE HIS OR HER HOURLY SENIORITY FOR SUCH A BID.

7. ALL BIDS SHOULD BE ADDRESSED TO:
NJ TRANSIT - ATTN: MGR BUS MANPOWER, TWO GATEWAY, 7TH FLOOR, NEWARK, NJ 07105. IF YOU FAX YOUR BID, THE FAX # IS 973-863-4566.